Delegated Decision Notification (DDN)

| Lead director ⁱ : | Director of Communities & Environment | | | |
|---|--|--|--|--|
| Subject ⁱⁱ : | Concessions within Parks and Greenspaces 2018 | | | |
| Subject ⁱⁱ : Decision details ⁱⁱⁱ : | Concessions within Parks and Greenspaces 2018 The Chief Officer for Parks and Countryside gives approval to issue new licenses following the completive tender exercise DN319577. And approves that where traders have declined to exercise the option to trade, those sites are then offered to the next successful bidder and or a temporary contract may be considered subject to a trader meeting the quality criteria set out as part of the tendering process. Approval is also given to the extension of current contracts which have passed their yearly review. The report contains confidential or exempt information that has been removed as defined in Access to Information Procedure Rule number: 10.4. | | | |
| Type of decision: | Key decision (executive) Is the decision eligible for call-in?^{iv} Yes No Is the decision exempt from call-in?^v Yes No Significant operational decision (council or executive^{vi} – not subject to call-in) Administrative decision (council or executive^{vii} – not subject to publication or call-in) | | | |
| Notice ^{viii} or call- | Date the decision was published in the list of forthcoming key decisions: | | | |
| in (key decisions only): | If not on the list of forthcoming key decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision: If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public: | | | |
| Affected wards: | All Wards | | | |
| Details of consultation | Executive Member Date consulted: Interest disclosed? ^{ix} Interest disclosed? ^{ix} Image: Security of the se | | | |

| undertaken: | Ward Councillor Date cons | ulted: | Interest disclosed? | |
|-----------------------------|--|---------|---|--|
| undertaken. | | anoa. | | |
| | | | Yes Date of dispensation: | |
| | | | 🛛 No | |
| | Others ^x please Date cons | ulted: | Interest disclosed? | |
| | specify: | | Yes Date of dispensation: | |
| | | | □ No | |
| | | | | |
| Capital injection | | | | |
| approval | Injection approval required? 🗌 Yes 🛛 No | | | |
| required: | (If yes, you must complete the Approval box below) | | | |
| 0 | | | | |
| Capital | | | apital scheme number: | |
| Injection | | | XXXX / XXX / XXX | |
| approval | Name | e: | | |
| | Title: | Da | ate: | |
| Contract details | Contract reference number | Co | ontract title | |
| (procurement | | | | |
| decisions only) | | | | |
| | | 0 | uppling . | |
| | | | upplier | |
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| | | | | |
| Implementation | Officer accountable for implemer | Itation | | |
| (key decisions | | | | |
| | Timescales for implementation ^{xi} | | | |
| only) | | | | |
| | | | | |
| | | | | |
| • • • • | | | | |
| Contact person: | Joanne Clough | IE | elephone number ^{xii} : 0113 3788168 | |
| | | | | |
| Decision maker | | Da | ate: 9 January 2018 | |
| or authorised | Name: Sean Flesher | | | |
| signatory ^{xiii} : | 0 1 | | | |
| | Soften | | | |
| | | | | |

^{vi} If the decision would have been a key decision but for an exception set out in article 13.4(b), please refer to the connected key decision in the decision details (either by the title or the reference number).

viii All key decisions should appear on the list of forthcoming key decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.
^{ix} No member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

* This may include other elected members, officers, stakeholders and the local community.

^{xi} Please include proposed timescales for commencement and / or completion of implementation as appropriate.

xii Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the council.

^{xiii} The signatory must be duly authorised by the lead director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.

ⁱ The leader of the council may also make executive decisions and should be specified as the lead director where appropriate.

ⁱⁱ A brief title should be inserted here. If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list.

ⁱⁱⁱ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

^{iv} See the executive and decision making procedure rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant scrutiny board. This includes a decision which has been modified by the decision maker following a recommendation by a scrutiny board after call-in of the earlier decision.

^v If the decision is exempt from call-in a reason must be provided in the 'notice or call-in' box and in the report. The call-in period expires at 5pm on the 5th working day after publication. Scrutiny support will notify decision makers of matters called-in no later than 12 noon on the 6th working day.

^{vii} Administrative decisions do not need to be published on the council's website but this form may be used for internal recording of the decision.